

# Annual Work Plan (Jan. 2012 - June 2013)

## Support for Strengthening of Parliamentary Democracy in Bhutan

### UNDAF Outcome:

4. By 2012, Institutional capacity and people's participation strengthened to ensure good governance. (MDG 1, 3, 8)

### Expected CT Outcome:

4.3 Capacity of key institutions to support parliamentary democracy strengthened.

### Expected CT Outputs:

4.3.1, 4.3.2, 4.3.3, 4.3.4

### Implementing partners:

Bhutan National Legal Institute (BNLI); National Assembly (NA); National Council (NC); Election Commission of Bhutan (ECB); Department of Local Governance (DLG), Bhutan Centre for Media and Democracy (BCMD)



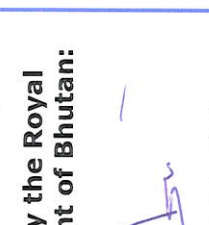
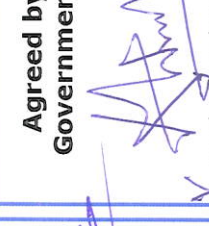



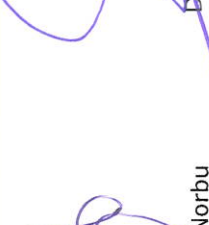


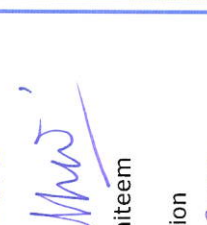



### NARRATIVE

1. **Summary of results:** With the implementation of the AWP the: a) The institutional capacity of the parliament will be strengthened for efficient and effective legislative function; b) Electoral system in place for local government elections; c) Capacity enhanced for inclusive democratic governance and rule of law; d) CSO capacity strengthened for media development and civic education among the youth, general public and the communities.
2. In collaboration with implementing partners (IPs) and UN agencies, the Gross National Happiness Commission coordinates the overall AWP implementation and progress review through quarterly, mid-year and annual review meetings. The IPs are responsible for ensuring the achievement of AWP results through day-to-day management, implementation, monitoring of the activities, proper use of funds and submission of quarterly financial and progress reports. The UN agencies are responsible for monitoring, timely release of funds, and technical support to implementation.
3. The partners adopt HACT procedures for fund request, release and reporting. Quarterly Direct Cash Transfer modality is applied and Reimbursements or Direct Payment when necessary with prior agreement between all the parties. Assurance activities such as joint field monitoring, spot checks and scheduled audits will be conducted after agreement with the GNH Commission and the IP based on the micro-assessment recommendations.



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<p><b>Programme Period:</b> 2008-2013</p> <p><b>Programme Title:</b> Strengthening Capacity of Key Institutions to Support Parliamentary Democracy</p> <p><b>Work Plan Title:</b> Support for Strengthening of Parliamentary Democracy in Bhutan</p> <p><b>Budget Code:</b></p> <p><b>Duration:</b> 18 Months (Jan 2012—June 2013)</p>	<p>Estimated 18 months budget: US\$ 662,200</p> <p>Allocated resources:</p> <ul style="list-style-type: none"> <li>▲ UNDP 2012 (RR - \$109,500) :UNDP 2012 (OR - \$74,616)</li> <li>▲ \$ 44,750 (BNLI) :\$74,616 (BCMD)</li> <li>▲ \$ 17,500 (NA &amp; NC)</li> <li>▲ \$ 47,250 (ECB)</li> <li>▲ UNICEF 2012 (\$ 62,100)</li> <li>▲ \$ 62,100 (BNLI)</li> <li>▲ UN Women 2012 (\$ 401,250) :2013 (\$ 14,734)</li> <li>▲ \$ 288,900 (NA &amp; NC)</li> <li>▲ \$ 12,000 (NCWC)</li> <li>▲ \$ 100,350 (DLG) :2013 - \$ 14,734 (DLG)</li> </ul>
<p><b>Agreed by Implementing Partners:</b></p> <p> Dasho Kunzang Wangdi Chief Election Commissioner Election Commission of Bhutan Date: 14/2/2012</p> <p> Mr. Dorji Norbu Director DLG, MoHCA Date: 14/2/2012</p> <p> Dasho Pema Wangchuk Director BNLI, Royal Court of Justice Date: 15/2/2012</p> <p> Ms. Sioksian Pek Dorji Executive Director BCMD Date: 16/2/2012</p> <p> Mr. Nima Tshering Secretary General National Assembly Date: 14/2/2012</p> <p> Ms. Phintsho Choden Executive Director NCWC Date: 14/2/2012</p>	<p><b>Agreed by the Royal Government of Bhutan:</b></p> <p> Dasho Penden Wangchuk Chairman, CSO Authority Cabinet Secretary Date: 16/2/2012</p> <p> Mr. Karma Tshiteem Secretary GNH Commission Date: 16/2/2012</p>
<p><b>Agreed by UN Agencies:</b></p> <p> Ms. Claire Van der Vaeren UN Resident Coordinator UNDP Res. Representative Date: 27 Feb 2012</p> <p> Ms. Gepke Hingst Representative UNICEF Date: 21/02/2012</p> <p> Ms. Anne F Stenhammer Regional Programme Director UN Women SARO Date: 13/2/2012</p>	<p><b>Agreed by UN Agencies:</b></p> <p> Ms. Claire Van der Vaeren UN Resident Coordinator UNDP Res. Representative Date: 27 Feb 2012</p> <p> Ms. Gepke Hingst Representative UNICEF Date: 21/02/2012</p> <p> Ms. Anne F Stenhammer Regional Programme Director UN Women SARO Date: 13/2/2012</p>







# 18 Months Rolling Work Plan for Jan 2012 - June 2013

## Support for Strengthening of Parliamentary Democracy in Bhutan

EXPECTED CP OUTPUTS and indicators including 18 months' targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	PLANNED BUDGET											
		TIMEFRAME						RESPONSIBLE PARTY		Source of Funds	Budget Description	Amount (US\$)	
		2012	2013			UN	UN	2012	2013			Total	
Q1	Q2	Q3	Q4	Q1	Q2	Implementing Partner	UN	Source of Funds	Budget Description	2012	2013	Total	
officials trained for 2013													
3. No. of systems and procedures developed for successful conduct of national and local elections. Target: 2 ICT systems introduced	<b>Result 3: Enhanced human and institutional capacities for better management of elections</b> 3.1 Short courses for IT professionals on network administration and web-based systems for proper management of various ICT systems in use or in the process of development) 3.2 Short course on project management and project accounting				X			UNDP	RR	Workshop, conference & training	7,500		7,500
	<b>Result 4: Introduce advanced technological and management systems of elections ( ICT systems)</b> 4.1 Establish a prototype Bio metric technology for development of voter registration and identification process system 4.2 Introduce mobile and web-based election result reporting system for efficient and accurate result reporting and compilation of election results				X	X		UNDP	RR/OR (Unfunded)	procurement/ professional services (Pilot Project)	63,500		63,500
	<b>Assurance Activities</b> 1 Quarterly and annual review meetings 2 Joint monitoring, evaluation and advocacy visits 3 Spot checks Sub-total TOTAL				X	X		UNDP	RR	Procurement/Professional services	10,000		10,000
										travel, Misc.	750		750
										travel, Misc.	1,500		1,500
										travel, Misc.			
											2,250		2,250
											47,250		47,250
<b>III. Support for gender inclusive democratic governance and capacity development</b> <b>CT Output 4.3.3</b> Enhanced public awareness on gender, inclusive democratic governance, rights and duties through civic education	<b>Result 1: Increased participation of women in local</b> 1.1 Publication and dissemination of information on the study on women's political participation 1.2 Training of local government officials on gender responsive governance (ToT) 1.3 Gender sensitization to LGs and Gender Capacity Assessment and Capacity Development Strategy (including TNA, Development of training materials and roll out of pilot training) 1.4 Conference of elected women representatives 1.5 Facilities and Administration GMS (7%) Sub-total				X	X		UNDP	OR/UN Women	Travel, workshops	12,000		12,000
										Travel, workshops	30,000	13,770	43,770
										Travel, workshops	43,000		43,000
										Workshop	20,000		20,000
										F&A	7,350	964	8,314
											112,350	14,734	127,084
<b>IV. Support to the Bhutan National Legal Institute for its capacity development to ensure democratic governance and rule of law</b> 4.3.4 Enhanced institutional capacity of judiciary in ensuring democratic governance and rule of law	<b>Result 1: Judicial Personnel Capacities Enhanced</b> 1.1 Short Courses on the Contemporary Legal Development for judges and lawyers 1.2 ICT Development (Website & Online Database Development for Law Library & Institute)							UNDP	RR	training travel Misc.	7,500		7,500
										misc	1,500		1,500



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		2012		2013		Implementing Partner	UN	Source of Funds	Budget Description	2012	2013	Amount (US\$)	Total
		Q1	Q2	Q3	Q4								
and system including juvenile justice.	1.3 Publication of Journal/Law Magazine				X		UNDP	RR	publication	10,000		10,000	
2. Proportion of public sensitized on laws and legal processes including juvenile justice.	<b>Result 2 : Legal Education (Disseminations) for public</b>												
3. Awareness on juvenile and child justice system	2.1 Legal Pamphlets			X			UNDP	RR	publication	1,000		1,000	
<b>Target</b>	Promote rule of law through television content:								Contractual Services	24,000		24,000	
1. 2-3 key judicial personnel, attorneys, lawyers and bench clerk trained.	a) Legal TV Series (Drukki Drangthrim)			X	X		UNICEF	OR	misc	10,000		10,000	
2. 70% of public sensitized on relevant laws and legal processes through TV legal education program and documents	b) Children's animated series on the Constitution of Bhutan (15 episodes)						UN	additional 15,000 unfunded	misc	-		-	
3. Reports on Need for Family/Juvenile courts establishment	<b>Result 3: Child Justice</b>								Misc	13,500		13,500	
	3.1 Introduction of Law Clubs in Schools (12 schools)			X			UNICEF	RR	Travel	3,600		3,600	
	3.2 Mapping and Assessment of Child Justice System			X			UNICEF	RR	Travel & misc	10,000		10,000	
	a) child consultations								Travel	15,000		15,000	
	Training on Woman & Child friendly procedure for Judges, Lawyers & Attorneys								Travel	10,000		10,000	
	3.3								Travel	15,000		15,000	
	3.4 Integration of Woman & Child Components in ADR Training in line with laws of Bhutan ie CCPA (205 Gewogs)			X	X		UNICEF	RR	Travel	10,000		10,000	
	3.5 Lecture Series to college students by Judges and Registrars			X			UNICEF	RR	Travel	10,000		10,000	
	<b>Sub-total</b>												
	<b>UNDP Total</b>												
	<b>UNICEF Total</b>												
	<b>Assurance Activities</b>												
	1 Quarterly, Mid-Year and annual review meetings	X	X	X	X	X	UNDP NEX	RR	Travel, meeting	750		750	
	2 On-Site Review			X			UNDP NEX	RR	Travel, meeting	750		750	
	<b>Sub-total</b>												
	<b>TOTAL</b>												
<b>V. Support to Bhutan Centre for Media and Democracy (BCMD) for media, democracy, and civic education (as per the project document approved by UNDEF)</b>												<b>106,850</b>	
<b>Result 1: Strengthened awareness on relevance of access to information and information sharing</b>													
4.3.3. Enhanced public awareness on gender, inclusive democratic governance, rights and duties through civic education	1.1. Media Sensitization workshop for GAOs						BCMD	OR/UNDEF	in-country workshop, travel	8,000		8,000	
	1.2. Media Civic education/ training workshop for teachers/teacher trainees at Paro College of Education			X			BCMD	OR/UNDEF	in-country workshop, travel	6,000		6,000	
<b>Indicator (as per UNDEF document):</b>	<b>Result 2 : Expand Public Discourse</b>												
1. Proportion of community representatives including women sensitized on right to information, legislation, and other democratic concepts	2.1 Development of a resource book on Democracy for Children	X	X				BCMD	OR/UNDEF	printing/publications and workshop	7,900		7,900	
	2.2. Development of Webportal on media and democracy.	X	X				BCMD	OR/UNDEF	Equipment	2,500		2,500	
	2.3. Development of Media and Democracy library for BCMD	X	X				BCMD	OR/UNDEF	Equipment and publications/printing	6,050		6,050	
<b>Target 1: 50- 60 gewog administrative officers( 25 f and 25 m) sensitized on information sharing</b>	<b>Result 3: Strengthened media as the fourth estate</b>												
	3.1 News reporting training for reporters( print, broadcast and radio)	X	X				BCMD	OR/UNDEF	TA and in-country workshop, travel	7,921		7,921	

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	List all activities including M&E to be undertaken during the year towards stated CP outputs										Amount (US\$)		
	TIMEFRAME			RESPONSIBLE PARTY		Source of Funds		Budget Description		2012	2013	Total	
	2012 Q1	2012 Q2	2012 Q3	2012 Q4	2013 Q1	2013 Q2	Implementing Partner	UN	Source of Funds	Description	2012	2013	Total
Target 2: sensitization of 50-60(25F and 25 M) teachers on why and how they can promote meaningful dialogues with their peers and students.	X	X					BCMD	UNDP	OR/UNDEF	TA and incountry workshop, travel and publications	11,700	6,521	18,221
Target 3.1: 15-30 reporters (Print, Tv and Radio) and media officers(7F and 8M) trained on how to report on a fact based manner.	X	X					BCMD	UNDP	OR/UNDEF	travel, training and publications	7,000		7,000
	X	X					BCMD	UNDP	OR/UNDEF	incountry workshop, travel and printing	7,000		7,000
<b>Result 4: Commemoration of international events</b>													
4.1 Celebration of World press freedom day	X						BCMD	UNDP	OR/UNDEF	workshop and publication	4,914		4,914
<b>Sub-total</b>													4,914
<b>Assurance Activities</b>													
1 Monitoring, evaluation, and advocacy (ARM, MTR)	X	X					UNDP NEX	UNDP	OR/UNDEF		68,985		75,506
2 On-Site Review	X	X											
3 UNDEF monitoring and evaluation					X						750		750
4 General management support UNDP	X	X					UNDP NEX	UNDP	OR/UNDEF	F&A	4,881		4,881
<b>Sub-total</b>													4,881
<b>TOTAL</b>											<b>74,616</b>		<b>81,137</b>